

**MONDAY, OCTOBER 18, 2021, 7:00 P.M.**  
**BOARD OF ALDERMEN**  
**MINUTES**

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MAYOR MIKE WILCOX

ALDERMAN PAUL ROETTGER

ALDERMAN AARON NAUMAN

ALDERWOMAN LISA CAPSHAW CUSHING

ALDERWOMAN BERRY LANE

ALDERMAN RICH FANNING

ALDERWOMAN SARAH VITALE

CITY ATTORNEY, JIM HETLAGE  
CITY ADMINISTRATOR, BEN DECLUE  
FINANCE OFFICER, DAN LAWRENCE

MEETING CALLED TO ORDER

The meeting was called to order at 7:00 PM by Mayor Wilcox.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Alderman Roettger, Alderwoman Lane, Alderwoman Capshaw Cushing  
Alderman Nauman, Alderwoman Vitale, Alderman Fanning

Absent: None

Present: Jon Emert

APPROVAL OF TENTATIVE AGENDA

Mayor Wilcox asked if there were any changes or corrections to the Agenda for the October 18, 2021, meeting. Alderman Nauman moved approval of the agenda for the October 18, 2021, meeting. Alderman Roettger seconded the motion which was unanimously approved.

APPROVAL OF THE MINUTES FROM SEPTEMBER 20, 2021 MEETING

Mayor Wilcox asked if there were any changes or corrections to the Board minutes from September 20, 2021, meeting. Alderman Fanning asked that the minutes be corrected to identify him as "alderman" and not "alderwoman.": Alderman Nauman moved approval of the September 20, 2021, meeting. Alderwoman Lane seconded the motion, which was unanimously approved.

TREASURER'S REPORT- SEPTEMBER 2021

Mr. DeClue reported that the September, 2021 Treasurer's Report was in the packet adding that he and Mr. Lawrence were happy to answer any questions. Mr. DeClue stated that sales tax revenues continue to be recorded higher than budgeted. Mr. Lawrence added that expenses were high for September due to three biweekly payrolls falling in the month as well as the hazard pay payroll of \$1,500 to each employee. Alderman Roettger asked about mid-year budget

adjustments. City Administrator DeClue responds that the adjustments are completed near the end of the year as a clean-up procedure.

#### CITIZEN COMMENTS

None

#### PLAN COMMISSION APPOINTMENT JON EMERT

Mr. Emert commented that he has lived in Glendale about 15 years and that he is an architect. Mr. Emert further commented that in 2011 he and another partner started their own firm by the name of JEMMA and how their firm designed the Glendale Firehouse and the reconstructed City Hall. He said the Firehouse design won an architectural award and he will give the certificate to the City.

Alderman Lane made a motion to approve the appointment of Jon Emert to a four-year term on the Plan Commission. Alderman Capshaw-Cushing seconded the motion.

Mayor Wilcox asks for a vote which was unanimously approved.

#### RESOLUTIONS

R31-21 A RESOLUTION AUTHORIZING A CONTRACT FOR EMPLOYEE DENTAL INSURANCE AND VOLUNTARY VISION COVERAGE THROUGH DELTA DENTAL OF MISSOURI FOR A TERM BEGINNING JANUARY 01, 2022 AND ENDING JUNE 30, 2023

Alderman Vitale moved approval of Resolution R31-21. Alderman Lane seconded the motion.

Mayor Wilcox asked for a report.

Mr. DeClue stated that the dental and vision rates will increase 2% and 1.5% beginning January 1, 2022 and ending June 30, 2023. Mr. DeClue stated that the 18-month period will align with the City of Glendale fiscal year and make budgeting much easier.

Mayor Wilcox asked if there were any additional questions and there were none.

Mayor Wilcox called for a vote which was unanimously approved.

R32-21 A RESOLUTION AUTHORIZING A CONTRACT EXTENSION FOR EMPLOYEE LIFE, ACCIDENTAL DEATH AND DISMEMBERMENT, AND LONG-TERM DISABILITY INSURANCE WITH THE HARTFORD FINANCIAL SERVICES GROUP FOR A PERIOD ENDING JUNE 30, 2023.

Alderman Nauman moved approval of Resolution R32-21. Alderman Roettger seconded the motion.

Mayor Wilcox asked for a report.

Mr. DeClue commented that there is no increase in costs which are 100% paid by the City of Glendale.

Mayor Wilcox asked if there were any additional questions and there were none.

Mayor Wilcox called for a vote which was unanimously approved.

R33-21 A RESOLUTION AUTHORIZING A CONTRACT WITH THE HARTFORD FINANCIAL SERVICES GROUP FOR VOLUNTARY EMPLOYEE LIFE AND ACCIDENTAL DEATH AND DISMEMBERMENT, ACCIDENT, AND CRITICAL ILLNESS INSURANCE FOR A PERIOD BEGINNING JANUARY 01, 2022 AND ENDING JUNE 30, 2024.

Alderman Nauman moved approval of Resolution R33-21. Alderman Roettger seconded the motion .

Mayor Wilcox asked for a report.

Mr. DeClue reported the voluntary benefits offered are all group rated rather than voluntary rated like the current AFLAC offerings. He further commented that to write the policy six employees would need to purchase the voluntary life policy and four employees for the critical illness policy.

Mayor Wilcox asked if there were any additional questions and there were none.

Mayor Wilcox called for a vote which was unanimously approved.

R34-21 A RESOLUTION AUTHORIZING AN AGREEMENT WITH BBP ADMIN. TO ADMINISTER FLEXIBLE SPENDING ACCOUNTS, HEALTH REIMBURSEMENT ARRANGEMENTS, AND COBRA FOR THE CITY OF GLENDALE AND TERMINATING THE SAME SERVICE WITH PAYLOCITY

Alderman Nauman moved approval of Resolution R34-21. Alderman Roettger seconded the motion.

Mayor Wilcox asked for a report.

Mr. DeClue reported the City has used Beneflex for the FSA plan since 2009 and they have done an excellent job but about three years ago they were bought out by Paylocity which is a much bigger company. Beginning January 1, 2021 Paylocity has also administered the HRA Plan with Mr. DeClue stating that the service and performance of Paylocity has not been satisfactory. Mr. Lawrence gave an example of how Paylocity incorrectly paid a couple of HRA claims from the employees FSA funds. Mr. DeClue further stated that BBP Admin. will be less expensive and that they will also administer any COBRA applications.

Mayor Wilcox asked if there were any additional questions and there were none.

Mayor Wilcox called for a vote which was unanimously approved.

#### ORDINANCES FOR FIRST AND SECOND READING AND FINAL APPROVAL

B08-21 AN ORDINANCE AMENDING THE CITY PERSONNEL POLICY MANUAL REPEALING ADDITIONAL LEAVE PROVISIONS PURSUANT TO THE FAMILIES FIRST CORONAVIRUS RESPONSE ACT, ADOPTING ADDITIONAL LEAVE PROVISIONS PURSUANT TO THE VICTIMS' ECONOMIC SAFETY AND SECURITY ACT, AND ADOPTING PROVISIONS RELATED TO SB 26

Alderwoman Lane moved approval of the first reading of Bill B08-21. Alderwoman Vitale seconded the motion.

Mayor Wilcox asked for a report.

Mr. DeClue and Mr. Hetlage stated that there are three parts to this ordinance with the first being the repealing of the leave policy as they expired as part of the Families First Coronavirus Response Act. The second part is adding leave provisions for victims of sexual abuse. Mr. Hetlage further explained how this is applied. Mr. DeClue concluded by commenting that the third part of this ordinance of adopting provisions related to SB 26 has to do with police officers bill of rights.

Mayor Wilcox asked if there was any other questions or discussions

Mayor Wilcox called for a voice vote which was unanimously approved. The first reading passed. Mr. DeClue read the bill by title only.

Alderwoman Lane moved approval of the second reading of Bill B08-21. Alderwoman Vitale seconded the motion.

Mayor Wilcox called for a voice vote which was unanimously approved. The second reading passed.

Mr. DeClue read the Bill by title only.

Alderman Nauman moved approval of the final reading of Bill B08-21. Alderwoman Vitale seconded the motion.

Mayor Wilcox asked if there were any additional questions and there were none.

Mayor Wilcox called for a roll-call vote for the final approval of Bill B08-21

Ayes: Alderman Nauman, Alderwoman Vitale, Alderman Roettger  
Alderwoman Capshaw Cushing, Alderwoman Lane, Alderman Fanning

Nays: None

Ordinance B08-21 was approved

B09-21 AN ORDINANCE AMENDING SECTIONS 115.070 AND 115.090 OF THE MUNICIPAL CODE OF ORDINANCES OF THE CITY OF GLENDALE, MISSOURI, REGARDING FILING DATES FOR ELECTED OFFICIALS IN THE CITY OF GLENDALE, MISSOURI, AND NOTICE TO THE PUBLIC REGARDING THE OPENING OF FILING FOR MUNICIPAL ELECTIONS

Alderman Roettger moved approval of the first reading of Bill B09-21. Alderman Nauman seconded the motion.

Mayor Wilcox asked for a report.

Mr. DeClue stated this ordinance changes the dates of filings and notices of municipal elections.

Mayor Wilcox asked if there was any other questions or discussions

Mayor Wilcox called for a voice vote which was unanimously approved. The first reading passed. Mr. DeClue read the bill by title only.

Alderman Roettger moved approval of the second reading of Bill B09-21. Alderman Nauman seconded the motion.

Mayor Wilcox called for a voice vote which was unanimously approved. The second reading passed. Mr. DeClue read the bill by title only.

Alderman Fanning moved approval of the final reading of Bill B09-21. Alderman Nauman seconded the motion which was unanimously approved.

Mayor Wilcox asked if there were any additional questions and there were none.

Mayor Wilcox called for a roll-call vote for the final approval of Bill B09-21

Ayes: Alderman Nauman, Alderwoman Vitale, Alderman Roettger  
Alderwoman Capshaw Cushing, Alderwoman Lane, Alderman Fanning

Nays: None

Ordinance B09-21 was approved.

#### ORDINANCE FOR FIRST READING

B10-21 AN ORDINANCE APPROVING AN OPERATIONS  
MAINTENANCE CAPITAL IMPROVEMENT PROGRAM  
REIMBURSEMENT WITH THE METROPOLITAN SAINT  
LOUIS SEWER DISTRICT FOR A STORMWATER MASTER  
PLAN

Alderwoman Lane moved approval of the first reading of Bill B10-21. Alderwoman Capshaw-Cushing seconded the motion.

Mayor Wilcox asked for a report.

Mr. DeClue discussed how the City can really use a master plan to identify locations where stormwater improvements are needed. He further explained how the City would work with the Lochmueller Group to develop the plan and that MSD would reimburse the City of Glendale \$66,000 per year for two years and \$46,000 the third year. This will cover most of the \$180,000 cost of the plan

Mayor Wilcox asked if there was any other questions or discussions

Mayor Wilcox called for a voice vote which was unanimously approved.

The first reading passed. Mr. DeClue read the bill by title only.

#### DISCUSSION: JAZZFEST RECAP AND SCHEDULE FOR 2022

Mr. DeClue commented that Jazzfest was fantastic, and the bands were great. He further suggested to keep the event in the fall rather than move it back to May as in previous years. Alderwoman Capshaw Cushing suggested combining the Jazzfest and Firehouse Run into a singular weekend. Mayor Wilcox suggested to try a different genre of music or maybe add a second event. Alderwoman Vitale commented that there was a lot of trash on their property after the event. The discussion concluded with the decision to keep the Jazzfest in October each year and to explore other ideas regarding the Firehouse Run and a possible street party event.

#### DISCUSSION: ARP PRIORITIES

Mr. DeClue discussed how the one project the City can qualify for to receive the ARP Funds is “Revenue Replacement”. Once approved by the Federal government, the ARP Funds could be used to purchase a new generator and complete the stormwater repairs at City Hall. But with possibly over a million dollars to spend, Mr. DeClue suggested using most of the funds to repair some of the deteriorating streets in the City. The Mayor and Board agreed with that suggestion. Alderwoman Vitale also suggested using some of the funds to replace trees that were recently damaged in the storms.

## REPORTS

### Ben DeClue

City Administrator DeClue announced that the Board and Commission Holiday party will be held Friday December 17 at Algonquin CC with the employee Holiday party on Friday December 10 in the City Hall Auditorium. He further announced that the Christmas Tree lighting for the community will be held Friday December 3.

### Alderman Roettger

None

### Alderwoman Lane

Commented this was a great meeting and glad that Jazzfest was so successful.

### Alderwoman Capshaw Cushing

None

### Alderman Nauman

Thanked Ben and everyone involved in the Jazzfest.

### Alderman Fanning

Alderman Fanning thanked everyone for their thoughts and prayers following his recent eye surgery and said he is doing well.

### Alderwoman Vitale

Thanked Ben for all his hard work regarding the Jazzfest

### Jim Hetlage

None

### Mayor Wilcox

Mayor Wilcox asked City Administrator DeClue about the recent conference he attended. Mr. DeClue responded that there is a huge trend toward automation with an example being permit processing. The second thing he noted from the conference is the employee morale issue of municipal employees and the huge number of retirements. Alderwoman Vitale commented that it would be helpful to be proactive in supporting employees. Mr. DeClue further announced that the new Assistant to the City Administrator Antonia Arias-Magallon will start on Monday.

ADJOURNMENT

Alderman Lane moved to adjourn the meeting, seconded by Alderman Nauman. The motion was unanimously approved.

These minutes are approved as submitted this 1<sup>st</sup> day of November 2021.

Dan Lawrence  
Finance Officer